



Brookwoods COVID-19 Guidance Document for Winter Winnepesaukee Weekends

Updated January 25, 2022

Dear Guests,

The following pages contain all the necessary changes, guidelines, and precautions that will be in place this Winter to best ensure your health and safety while at Brookwoods.

We are choosing, because of the current COVID-19 environment, to make some changes to the typical experience at Brookwoods this year. However, we feel that we can still use this beautiful facility to fulfill our mission of our ministry.

We have evaluated our facility and programs along with New Hampshire guidelines, the American Camp Association guidance, and CDC recommendations. We believe our protocols will help us to keep you safe and provide a place that is fun, brings you together with others, and encourages and equips you to follow Jesus together. New Hampshire Universal Guidelines are found here: <https://www.covidguidance.nh.gov/sites/g/files/ehbemt381/files/inline-documents/sonh/universal-best-practices.pdf>.

Keeping everyone safe this Winter will be a partnership. We will do our part, and we ask that you do your part to follow guidelines and adhere to the pre-arrival agreement that will be in place this Winter. It will be important that you not come if you are sick or showing symptoms.

Finally, our prayer is that God will keep COVID-19 out of Brookwoods this Winter. He has the power to do it, but that does not mean He will. We ask that you act responsibly to demonstrate care for others.

Brookwoods Health Guidelines for Current Environment

Check-in and Screening

- All guests should be fully paid prior to arrival
- Admittance to Brookwoods will not be allowed before the scheduled check-in time of 5pm.
- Check-in will take place on the Brookwoods Main Office
- All Guests will be required to check in upon arrival to Brookwoods and before entering your accommodations, and will be screened with the following questions:
 - Have you been in close contact with a confirmed case of COVID-19 in the last 14 days?
 - Have you had a fever or felt feverish in the last 72 hours?
 - Are you experiencing any respiratory symptoms including a runny nose, sore throat, cough, or shortness of breath?
 - Are you experiencing any new muscle aches or chills?
 - Have you experienced any new change in your sense of taste or smell?
 - If all answers are no, allow guests to enter
 - If anyone in party answers yes, guests will be asked to reschedule their weekend at Brookwoods.

COVID-19 Response Plan for Guests

- When A Guest Displays Symptoms:
 - We request that the guest immediately return home and seek medical attention and/or testing.
 - When symptoms include chest pain/shortness of breath
 - Send to Huggins Hospital in Wolfeboro (call ambulance if necessary)
 - Make arrangement to leave Brookwoods and return home
 - Close off areas used by a sick person and do not use these areas until after cleaning and disinfecting them (for outdoor areas, this includes surfaces or shared objects in the area, if applicable).
- When Someone Tests Positive for Covid-19
 - If a guest tests positive for Covid-19 after attending a Winnepesaukee Winter Weekend, we request that they immediately inform Brookwoods.

Winnepesaukee Winter Weekends Programming Guidelines

Basic Ground Rules for Interaction with Others

- Masks are to be worn when with others not in your family unit and when 6 feet cannot be maintained.
- Certain activities will require masks due to close proximity to staff members who are not part of families. The staff member will be wearing a mask as well.
- Families will be seated in the Dining Hall together, and will be asked to wear masks as they travel to/from their table during their entrance or exit AND when leaving table to go to exit or restrooms.
- Individuals need to be respectful of others when approaching, realizing that everyone has their own comfort level, and the person you are interacting with might not share your comfort level.
- Parents are responsible for the compliance with this guideline. Please don't expect the Brookwoods Staff to "police" your children for their compliance.

Tips for packing & other suggestions

Suggested Packing List:

- General good idea: appropriate warm clothing, boots and proper gloves and mittens.
- Toiletries
- Unless you are in a Private Room, you will need to bring linens (bedding, towels)
- Downhill skiing is available close by at Gunstock Resort or at King Pine. We can provide you with a delicious "Chair Life Lunch" to take with you on your excursion upon request.
- Cross Country Skis
- Snowshoes
- Ice Fishing Gear
- Snowmobiles and helmets
- Ice Skates

What NOT to BRING: Work and random electronics! Feel free to leave behind: game-boys, CD players, PS3s, "boom boxes", jumbotrons, chainsaws, and jet skis.

Your Accommodations

- When you check in at Brookwoods, you will confirm your accommodations. Keys are available for all Private Rooms. Keys are not available for all other accommodations. Please secure valuables in your vehicle or at your own risk in your cabin.
- Linens and towels are provided for guests in the Deer Run Private Rooms, Deer Run Cabin Suites with Queen beds, Loon Private Rooms, Eagle, Lawn Cottage, and Heritage. Please bring your own bedding and towels for other accommodations.

- Parking is permitted near accommodations as long as access is not blocked for emergency service vehicles (15' of clearance). Parking is also permitted in the Brookwoods or Deer Run parking lot. Please drive with great care at Brookwoods to ensure the safety of our young guests. No vehicles are allowed to the waterfront.
- Pets are not permitted at Brookwoods. We are happy to provide a referral for a kennel in the area approximately 20 minutes from Brookwoods.
- Wi-Fi is available in the main lobby and large meeting areas.
- Brookwoods is an alcohol, tobacco and drug free environment. Please respect this policy.
- Brookwoods is committed to a Biblical foundation but is also persuaded that there must be a correlation between belief and practice in the life of a Christian. Brookwoods requests that guests and families adhere to policies that are consistent with God's Word. Brookwoods reserves the right to ask a family to leave Brookwoods if they are exhibiting behaviors that are contrary to Christian beliefs.

Food Service Guidelines

Prepping Food

- Food Service staff will follow Serv-Safe Covid 19 Guidelines

Serving Food

- Food Service staff will follow Serv-Safe Covid 19 Guidelines
- Self Service buffets and areas will be replaced with Cafeteria type service
- Families will be assigned to a table for the duration of their stay.
- Some meals may be served family style.
- Guests must wear masks when entering or moving about or exiting the Dining Hall.

Receiving Deliveries

- Only kitchen staff are allowed in the kitchen (With the exception of inspectors and repair persons who will be escorted by the Food Service Director)
- Grocery shopping will be limited and the staff member shopping will wear a mask and use hand sanitizer

Dishwashing

- Dish Room staff will follow Serv-Safe Covid 19 Guidelines
- Take and record dish machine temperature at every meal
- Clean and sanitize Dish Machine at every meal

Please do not enter the Dining Hall except for a meal (or to fill your water bottle). Please avoid cutting through the Dining Hall as well. This is to help ensure the sanitation of the facility and your safety.