



## Trip Staff

### **Position:**

The Trip Staff Counselor is primarily accountable for providing quality programming, instruction, supervision, and routine care of the equipment to ensure a quality off-camp experience for the campers.

### **Reports to:**

Trip Director

### **Qualifications:**

Must be at Least 20 years of age (21 or older preferred).

Completed one year of college.

Must hold LGT, CPR, and Wilderness First Aid, Maine Camp Trip Leader certifications.

Must hold a valid U.S. Driver's License with a clean driving record.

### **General Responsibilities:**

Ensure safety of participants.

Explain emergency and safety procedures to campers.

Perform daily inspections of equipment.

Watch for changing weather conditions.

Maintain proper supervision.

Enforce all rules and guidelines.

Take inventory and give recommendations to the Camp Director.

Plan meals, routes, difficulty levels, foul weather options and packing methods with trip logistics coordinator prior to all trips.

### **Specific Responsibilities:**

Design and plan appropriate levels of hikes to match abilities and limitations of age group.

Have a working knowledge of trip environment and all trip equipment.

Maintain records of trips, access, directions, and make them available to the Camp Director.

Ensure a safe and positive hiking experience for all campers.

### **Maintenance Responsibilities:**

Daily inspection of all equipment.

Repair and replace equipment as needed.